

When you evaluate your total document costs, are you taking everything into account? The cost of the equipment, toner, paper and other visible items are the most understood. However, it only accounts for 10% of the total cost of your Document Life Cycle!

CopyFax will help you understand the stages your documents go through from creation to disposal and will put you on the road to a more efficient Document Life Cycle!

**CopyFax will help you control your total document costs.**



**Document Management  
47%**

The cost of handling your documents: filing, retrieval, disposal, and everything in-between.

**Administration  
and Purchasing  
5%**

The cost of acquiring and storing the materials and equipment used to produce your documents.

**Visible Hard Costs  
10%**

Cost of equipment, toner, paper, and service.

**IS Support and  
Infrastructure  
10%**

The experts and technology that keep your network up and running.

**Document Production  
28%**

The cost of time and resources your company spends creating documents.



Exclusive Provider of  
Copiers, Printers and Fax  
to the Jacksonville Jaguars

\*Percentages from study done by the "All Associates Group".